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| **岔路镇2019年政府信息公开工作年度报告** 一、总体情况 2019年以来，根据县政府进一步深化政府信息公开工作要求，我镇认真贯彻落实《中华人民共和国政府信息公开条例》要求，着力适应新形势、新要求，进一步提升公开工作制度化、标准化、信息化水平，坚持以公开为常态、不公开为例外，遵循公正、公平、合法、便民的原则。  **加强组织领导，确保工作的顺利推进**  我镇始终把做好政务信息公开工作列入正常的议事日程中，注意加强对信息公开工作的领导，形成“主要领导亲自抓，分管领导具体抓，职能科室抓落实”的工作机制，及时协调解决工作中的问题。为确保工作的顺利推进，我镇专门成立了由镇长任组长、分管领导任副组长，镇各部门负责人为成员的岔路镇政务信息公开工作领导小组，领导小组下设办公室，与镇党政办合并办公。  **拓宽公开渠道，确保信息的及时有效**  积极拓宽公开及宣传渠道，除了依托政府门户网站、电视报纸等传统媒体，还通过“葛洪养生小镇”微信公众号、“宁海村民e点通”、看宁海、宁海发布等，以文字、图片、视频等多种形式及时发布办理工作动态、相关文件资料等，主动接受社会监督。  **深化监督保障，确保公开的准确无误**  一是推进公开制度建设，规范公开工作流程。结合工作实际，进一步完善政府信息公开工作配套制度，从内容、程序、监督、责任追究等各环节入手切实规范政府信息公开工作。二是坚持做好县政务公开通报和调度问题整改工作，积极反馈、加强沟通，对监测反馈问题及时整改到位并将落实情况公开发布，确保整改实效。  **截止2019年12月31日，公开政府工作信息情况**  按照《中华人民共和国政府信息公开条例》的要求，我镇在县政府网站共主动公开政府信息1689条。主动公开信息类别：机构概况1条；政府文件463条；政府决策252条；工作信息563条；人事信息241条；财政信息155条；年度报告15条。2019年度接到公开政府信息的申请3份，其中在线申请1份，纸质申请2份。 二、主动公开政府信息情况  |  |  |  |  |  | | --- | --- | --- | --- | --- | | 第二十条第（一）项 | | | | | | 信息内容 | 本年新 制作数量 | 本年新 公开数量 | | 对外公开总数量 | | 规章 | 0 | 0 | | 0 | | 规范性文件 | 0 | 0 | | 0 | | 第二十条第（五）项 | | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | | 处理决定数量 | | 行政许可 | 0 | | 0 | 0 | | 其他对外管理服务事项 | 0 | | 0 | 0 | | 第二十条第（六）项 | | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | | 处理决定数量 | | 行政处罚 | 0 | | 0 | 0 | | 行政强制 | 0 | | 00 | 0 | | 第二十条第（八）项 | | | | | | 信息内容 | 上一年项目数量 | | 本年增/减 | | | 行政事业性收费 | 0 | | 0 | | | 第二十条第（九）项 | | | | | | 信息内容 | 采购项目数量 | | 采购总金额 | | | 政府集中采购 | 33 | | 370702 | |  三、收到和处理政府信息公开申请情况  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | （本列数据的勾稽关系为：第一项加第二项之和，等于第三项加第四项之和） | | | 申请人情况 | | | | | | | | 自然人 | 法人或其他组织 | | | | | 总计 | | 商业企业 | 科研机构 | 社会公益组织 | 法律服务机构 | 其他 | | 一、本年新收政府信息公开申请数量 | | | 3 |  |  |  |  |  | 3 | | 二、上年结转政府信息公开申请数量 | | | 2 |  |  |  |  |  | 2 | | 三、本年度办理结果 | （一）予以公开 | | 1 |  |  |  |  |  | 1 | | （二）部分公开（区分处理的，只计这一情形，不计其他情形） | |  |  |  |  |  |  |  | | （三）不予公开 | 1.属于国家秘密 |  |  |  |  |  |  |  | | 2.其他法律行政法规禁止公开 |  |  |  |  |  |  |  | | 3.危及“三安全一稳定” |  |  |  |  |  |  |  | | 4.保护第三方合法权益 |  |  |  |  |  |  |  | | 5.属于三类内部事务信息 |  |  |  |  |  |  |  | | 6.属于四类过程性信息 |  |  |  |  |  |  |  | | 7.属于行政执法案卷 |  |  |  |  |  |  |  | | 8.属于行政查询事项 |  |  |  |  |  |  |  | | （四）无法提供 | 1.本机关不掌握相关政府信息 |  |  |  |  |  |  |  | | 2.没有现成信息需要另行制作 |  |  |  |  |  |  |  | | 3.补正后申请内容仍不明确 |  |  |  |  |  |  |  | | （五）不予处理 | 1.信访举报投诉类申请 |  |  |  |  |  |  |  | | 2.重复申请 |  |  |  |  |  |  |  | | 3.要求提供公开出版物 |  |  |  |  |  |  |  | | 4.无正当理由大量反复申请 |  |  |  |  |  |  |  | | 5.要求行政机关确认或重新出具已获取信息 |  |  |  |  |  |  |  | | （六）其他处理 | | 3 |  |  |  |  |  | 3 | | （七）总计 | |  |  |  |  |  |  |  | | 四、结转下年度继续办理 | | | 1 |  |  |  |  |  | 1 |  四、政府信息公开行政复议、行政诉讼情况  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 行政复议 | | | | | 行政诉讼 | | | | | | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 未经复议直接起诉 | | | | | 复议后起诉 | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | |  |  |  |  | 0 |  |  |  |  | 0 |  |  |  |  | 0 |   **五、存在的主要问题及改进情况**  2019年，我镇政府信息公开工作虽然取得了一定的成绩，但也还存在一些问题，主要表现在：从事政府信息公开工作的人员绝大多数为兼职且变动频繁，一定程度上影响了工作的连续性；少数单位对政府信息公开工作的重要性认识还不够，主动公开意识有待增强；依申请公开政府信息工作有待进一步规范和提升。考虑从以下三个方面作进一步的改进：  （一）着力加强政府信息公开工作的培训和宣传。进一步增强机关工作人员，特别是政府信息公开工作人员关于信息公开工作规定及相关法律知识的教育培训，切实提高其依法公开政府信息的意识和能力。  （二）着力加大重点领域信息公开的工作力度。以“公开为民”理念，多渠道主动公开各领域的政府信息，深入推进重点领域政府信息公开，简化依申请公开工作流程，促进权责清单的全面落实，及时回应社会关切。  （三）着力完善政府信息公开工作的监督检查机制。对各乡镇人民政府、县直有关单位贯彻落实《条例》的情况进行定期、不定期监督检查，总结推广经验做法，及时发现并研究解决存在问题，同时严格考核评比，扎实推动政府信息公开工作深入开展。  **六、其他需要报告的事项**  　　没有需要说明的事项。 |
| 岔路镇人民政府  2020年1月10日 |
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