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| **政府信息公开工作年度报告****一、总体情况**2019年我局对政府信息公开工作高度重视，积极落实人员、建章立制，推动信息公开工作有序进行。今年我局主动公开政府信息1409条，全文电子化率达100%。主动公开的信息内容涉及本部门机构概况、政府规章、政府决策、工作信息、行政执法、人事信息、财政信息等几项内容，以及本部门的工作动态和各类制发的文件等。其中宁海县人民政府网站公开政府信息247条,官方微博公开政府信息632条、官方微信公开政府信息530条；本年度我局收到1条依申请公开信息并予以公开；本年度我局未发生因政府信息公开导致的行政复议和行政诉讼案件。加大监督保障力度。一是及时调整分工。2019年机构改革后，我单位及时调整政务公开工作小组，明确局副书记为负责人，局办公室为责任科室，统筹推进本单位政务公开各项工作。二是抓工作推进。依照县政府统一部署，围绕加强政策解读、推进决策、重点领域信息公开、公开制度规范等领域制定本单位信息公开细则，确保工作有抓手、公开有成效。三是强化整改提升。针对在省、市县、政府网站监测和第三方季度网上测评以及工作中发现的问题，第一时间整改到位并举一反三，严防出现重复性错误。**二、主动公开政府信息情况**

|  |
| --- |
| 第二十条第（一）项 |
| 信息内容 | 本年新制作数量 | 本年新公开数量 | 对外公开总数量 |
| 规章 | 0 | 1 | 11 |
| 规范性文件 | 0 | 0 | 0 |
| 第二十条第（五）项 |
| 信息内容 | 上一年项目数量 | 本年增/减 | 处理决定数量 |
| 行政许可 | 34 | +38 | 106 |
| 其他对外管理服务事项 | 43 | +40 | 362 |
| 第二十条第（六）项 |
| 信息内容 | 上一年项目数量 | 本年增/减 | 处理决定数量 |
| 行政处罚 | 155 | +4 | 27 |
| 行政强制 | 4 | -4 | 0 |
| 第二十条第（八）项 |
| 信息内容 | 上一年项目数量 | 本年增/减 |
| 行政事业性收费 | 　 |   |
| 第二十条第（九）项 |
| 信息内容 | 采购项目数量 | 采购总金额 |
| 政府集中采购 | 　 |  |

**三、收到和处理政府信息公开申请情况**

|  |  |
| --- | --- |
| （本列数据的勾稽关系为：第一项加第二项之和，等于第三项加第四项之和） | 申请人情况 |
| 自然人 | 法人或其他组织 | 总计 |
| 商业企业 | 科研机构 | 社会公益组织 | 法律服务机构 | 其他 |
| 一、本年新收政府信息公开申请数量 |  1 |   |   |   |   |   |   |
| 二、上年结转政府信息公开申请数量 |   |   |   |   |   |   |   |
| 三、本年度办理结果 | （一）予以公开 |  1 |   |   |   |   |   |   |
| （二）部分公开（区分处理的，只计这一情形，不计其他情形） |   |   |   |   |   |   |   |
| （三）不予公开 | 1.属于国家秘密 |   |   |   |   |   |   |   |
| 2.其他法律行政法规禁止公开 |   |   |   |   |   |   |   |
| 3.危及“三安全一稳定” |   |   |   |   |   |   |   |
| 4.保护第三方合法权益 |   |   |   |   |   |   |   |
| 5.属于三类内部事务信息 |   |   |   |   |   |   |   |
| 6.属于四类过程性信息 |   |   |   |   |   |   |   |
| 7.属于行政执法案卷 |   |   |   |   |   |   |   |
| 8.属于行政查询事项 |   |   |   |   |   |   |   |
| （四）无法提供 | 1.本机关不掌握相关政府信息 |   |   |   |   |   |   |   |
| 2.没有现成信息需要另行制作 |   |   |   |   |   |   |   |
| 3.补正后申请内容仍不明确 |   |   |   |   |   |   |   |
| （五）不予处理 | 1.信访举报投诉类申请 |   |   |   |   |   |   |   |
| 2.重复申请 |   |   |   |   |   |   |   |
| 3.要求提供公开出版物 |   |   |   |   |   |   |   |
| 4.无正当理由大量反复申请 |   |   |   |   |   |   |   |
| 5.要求行政机关确认或重新出具已获取信息 |   |   |   |   |   |   |   |
| （六）其他处理 |   |   |   |   |   |   |   |
| （七）总计 |  1 |   |   |   |   |   |   |
| 四、结转下年度继续办理 |   |   |   |   |   |   |  |

**四、政府信息公开行政复议、行政诉讼情况**

|  |  |
| --- | --- |
| 行政复议 | 行政诉讼 |
| 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 未经复议直接起诉 | 复议后起诉 |
| 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 |
|  |   |   |   | 0  |   |   |   |   | 0  |   |   |   |   | 0 |

**五、存在的主要问题及改进情况**2019年，我局政府信息公开工作，在领导的高度重视下，总体进展较为顺利，但也存在信息公开不及时、公开内容不丰富、公开方式不多样、从业人员不专业等问题。下阶段我局将严格按照县政府统一安排，进一步推进政府信息公开工作。主要将从以下几个方面加以改进：1、认真梳理，逐步扩大公开内容。将进一步梳理政府信息，对原有的政府信息公开目录进行补充完善，保证公开信息的完整性、准确性和时效性。　　2、加强业务指导。组织专题业务培训，开展工作检查，深化公开内容，规范工作流程，多渠道、多形式地宣传学习《政务公开工作资料汇编》，进一步提升政府信息公开工作质量。　　3、加强公开载体建设，加大群众参与度。进一步规范信息公开流程，完善政务信息公开内容审查、保密审查和更新维护等工作制度，切实加强政务信息公开咨询服务工作，方便公众获取信息。**六、其他需要报告的事项**2019年我局无其他需要报告的事项。 |
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